

Auto Notice Timeline

Based on System Settings of 3 Max. Notices

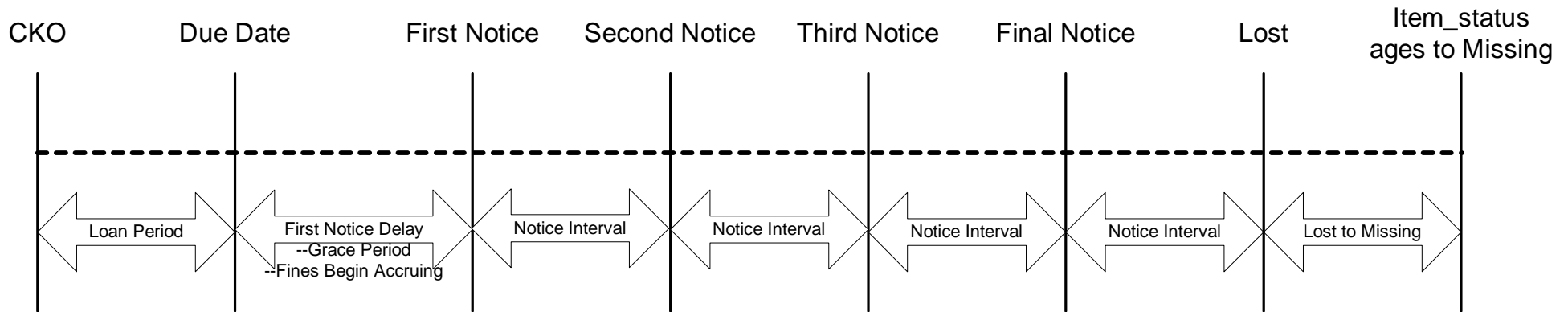


TABLE SETTINGS

Circ_privilege_code

Loan Period
Grace Period
Fine Rate
First Notice Delay
Notice Interval
Max Notices

Location Parameters

Lost to Missing
Amt. owed for Reminder
overdue for Reminder
Billing Notice Amount
Generate Billing Notices

Block Types

Notice1,2,3,Final, etc.
print_notice action

DAY END PROCESSING

Include the following processes with Day End:

Set Overdues -- generates the overdue ('od') block on items that are still out after the due date.

Generate Notices -- generates all notices once parameters have been reached. Inserts the notice block into burb and sets the print_notice to 0,1,2
Day End Notice Fine -- creates fines for every notice generated.

Age item -- ages the item_status to missing for Lost ('l') and/or claimed returned ('c') items. Also ages an item from Shelving Cart ('s') to Checked In ('i') based on location table settings.

OTHER TYPES OF NOTICES

Billing Notices

Billing Notices are based on values in the location table. Billing notices are generated with Auto Notices. A Billing Notice will be generated for a borrower when that borrower's total amount due is equal to or greater than the amount threshold. The total amount can be a combination of blocks (fees, fines, lost, etc.).

Reminder Notices

Reminder Notices are based on an amount threshold and/or the number of overdue items as set in the location table. Reminder Notices are generated at the time you create a Reminder Notice Batch in the Circulation Reports module. Day End Processing does not effect Reminder Notices. A Reminder Notice will be generated for a borrower when that borrower's total amount due and/or the number of overdue items is equal to or greater than the amount set in the location table. The total amount can be a combination of blocks (fees, fines, lost, etc.).